

## Biomedical waste management committee – Minutes of meeting



<b>Date:</b>	18,Jan'2022	<b>Time:</b>	11 AM-12 PM	<b>Venue</b>	Conference hall
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Members Present	Members Absent	Invitees Present	Invitees Absent
1. Mr Guruagvendran - Chairperson 2. Dr. Namrata Medical Services 3. Ms Sangeetha G(ICN) 4. MS Nagalakshmi 5. (Nursing superintendent) 6. Mr Ramesh - Convener	NIL	NIL	NIL

Sl. No.	Agenda	Points Discussed	Responsibility	Date for Completion
1	Review of Previous minutes of meeting	1) Regular training has to give 2) While clearing the BMW Need to where PPES 3) High level cleaning has to take care as per schedule	Mr. Ramesh Housekeeping manager	1.Regular training provided to the staffs and recorded the training 2.Adherence of PPE during duty monitoring across, staffs are following appropriately. All the point Completed 3.High level cleaning at critical areas has been performing as per schedule properly.

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# ManipalHospitals

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2	Review of Incidents while handling biomedical waste	There were 1 Needle Stick Injury during the period.	Ms. Sangeetha Infection control nurse Mr. Ramesh Housekeeping manager	Routine blood investigations and follow-up done, on going.
3	Review of collection and transportation activities.	Daily collection from the source and its transportation monitored and deviations corrected on spot. Regular training on going		On going
4	Review of availability of PPE	Availability checked on daily basis, staff are adhering the PPE properly. Surveillance doing regularly,	Housekeeping Supervisors	Non-adherences are corrected through on job orientation and training program. On going process
5	Training/awareness	Biomedical waste handling awareness and safety class providing as per schedule for New joiners and existing staffs and activity ongoing.	Ms. Sangeetha Infection control nurse Mr. Ramesh Housekeeping manager	On going
6	Any other issues	BMW vendor facility audit to be done.	Ms. Sangeetha Infection control nurse Mr. Ramesh Housekeeping manager	Next review

Mr. Ramesh

Signature and Name of

**Convener of Biomedical waste management Committee  
Manipal Hospital Salem**

Mr. Guruagvendran

Signature and Name of

**Chairperson Biomedical waste management Committee  
Manipal Hospital Salem**




<b>Date:</b> 10/ AUG 2022	<b>Time:</b> 11am-12pm	Admin block Conference hall
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Members Present	Members Absent	Invitees Present	Invitees Absent
Mr Guruagvendran (Operations Manager) Dr. Prasanna Eswar Sai(Medical Superinndant) Ms Sangeetha G(ICN) MS Nagalakshmi (Nursing superintendent) Kannan( Quality Incharge) Murugan (Eng & mnd) Mithun Raj( HR Manager) Shanth Madan Singh ( HK Manager)	NIL	NIL	NIL

Sl. No.	Agenda	Points Discussed	Responsibility	Date for Completion
1	Review of Previous minutes of meeting	1) Discussed about PCB license for Biomedical waste. Those are in current validity  2)Implementation of Biomedical waste bar coding system	Shanth madan singh	On going



2	Review of collection and transportation activities.	Daily collection from the source and its transportation monitored and deviations corrected on spot .	Shanth madan singh	On going
3	Review of availability of PPE	Availability checked on daily basis And non-adherences corrected on the spot	Shanth madan singh	On going
4	Training/awareness	Biomedical waste guidelines awareness class taken and will be an ongoing activity	Shanth madan singh	On going
5	Any other issues	BMW audit to be done	Shanth madan singh Sangeetha HIC	On going

  
10-08-2022  
Mr Shanth madan singh

Signature and Name of  
**Convener of Biomedical waste management Committee  
Manipal Hospital Selam**

  
10-08-2022  
Mr Gurugavendran  
Signature and Name of  
**Chairperson Biomedical waste management Committee  
Manipal Hospital Selam**